



Impact Interns: Summer 2021

Organization Information

Organization Name:	Empowerment Center
Address:	6490 Landover Rd., Suite #A9, Cheverly, MD 20785
Website:	www.empowerment-center.org
Organization Description:	<p>Serving diverse populations of individuals, families and groups from various communities across Washington, DC and Prince George's County, Maryland for fourteen years, EC's programming goal is to fully integrate cultural and spiritual practices into the daily lives of people who seek total well-being. EC utilizes culturally competent and spiritually based human service practices to train and empower families, organizations, and individuals to realize and develop their inner power to achieve healing and oneness.</p> <p>EC's youth development programming makes available an array of prevention services and activities including HIV/AIDS prevention education, offender-related services, and rites of passage leadership training. EC also offers workshops on self-esteem, stress management, conflict resolutions, anger management, real estate investment, parent education and events planning. Counseling services include male and female support groups; individuals, couples and family therapy; and HIV/AIDS and substance abuse treatment and prevention.</p>
Intern Supervisor: (Name, title, email)	Dr. Kristal C. Owens, President & CEO kowens@empowerment-center.org

Position Description

Internship Time Period (include projected dates):	<input checked="" type="checkbox"/> Summer 2021 Internship dates: June 1 to August 30
Hours Per Week:	40 Hours
Number of Weeks:	13 Weeks
Undergrad/Grad Intern eligibility:	<input checked="" type="checkbox"/> Graduate <input type="checkbox"/> Undergraduate
Internship Description and Duties:	<p><u>An Intern's duties</u>, while working with EC, will consist of the following duties:</p> <ol style="list-style-type: none"> 1. EC hosts monthly Empowerment Days. These days are the Center's community outreach and service days. The Center provides food; community



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	<p>information and referral services; and other services identified for the individuals and families. During the summer, EC hosts a major “Back to School Empowerment Day.” This day is usually the week before the local school districts return to school or start virtual days. The Intern would develop data bases for donors (individuals and businesses) that would provide donated school supplies, book bags, snacks, and other academic materials. Additionally, the intern would be responsible to develop the activities for the day including establishing volunteers, materials needed to provide an efficient and effective day, including providing tables, office supplies, tents, etc. There are also opportunities for the Intern to develop community connections. The Intern would reach out to various community service organizations, churches, youth organizations, etc. to include their information in the distribution to our clients and individuals for the day. Lastly, the Intern would be a liaison to grocery, food stores, and food outlets to provide Power Food Boxes to the families.</p> <p>2. During the summer, EC develops new programs for the clients and families we serve. Through strategic planning meetings, our organization uses our Board of Directors, consultants, and other political and social networks to develop innovative programs based on the needs of the communities we serve. For example, the Intern would assist in further developing our virtual after-school tutoring and homework programs. Additionally, the Intern would be an integral part of our on-going Work Groups and Affinity Groups preparing new and innovative programming for our EC clients.</p>
Description of long-term project the Impact Intern will lead or substantively contribute to:	<p><u>A Long-Term Project</u>, in which the Intern would be included, are EC’s efforts to develop a Charter School whose mission is to provide career and technical education leading to specific vocational and trade professions. Our organization is in a strategic plan and process developing progressive educational components to apply to charters in</p>



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	<p>various local school districts in Maryland, Washington, DC, and Baltimore. The Intern would serve as an integral partner in developing databases, contributing research and data mining to assist in writing the actual application. We have Work Groups and Affinity Groups which identify specific components of the educational process. The Intern would select a Work Group to be a contributing partner in assisting in developing the application.</p>
<p>Qualifications and/or skills desired:</p>	<p><u>Qualifications and/or Skills Desired</u> include strong research and data collection skills. The candidate should possess strong interpersonal skills in working with teams and work groups. Our ideal candidate would be able to work independently, using good judgment and time management skills. The Intern should possess a good working knowledge of basic computer skills including, EXCEL, MICROSOFT WORD, and other applications in document development.</p>
<p>This position requires specific clearances, background checks, or specific documentation upon hiring. Please list requirements or write Not Applicable.</p>	<p>FBI, MD and DC Police Clearances, CPR/First Aid, and DC and MD Child Protection Clearance are required.</p>
<p>The following information is required from the intern:</p>	<p><input checked="" type="checkbox"/> Resume <input checked="" type="checkbox"/> Cover Letter <input type="checkbox"/> Writing Sample <input type="checkbox"/> Other: _____</p>
<p>Interviews will be conducted via the following methods:</p>	<p><input checked="" type="checkbox"/> Zoom <input type="checkbox"/> Google Hangouts <input type="checkbox"/> WebEx <input type="checkbox"/> Other: _____</p>