



Impact Interns: Summer 2021

Organization Information

Organization Name:	Bright Beginnings Inc
Address:	3418 4 th St SE
Website:	www.bbdc.org
Organization Description:	<p>Bright Beginnings, Inc. is a nonprofit organization that operates early childhood and family learning centers for children and families experiencing homelessness in Washington, D.C. Our centers offer full-day, year-round, developmentally appropriate early childhood education services for children birth to five at no cost to their families.</p> <p>Bright Beginnings seeks to restore and revitalize the quality of life for every child and family experiencing homelessness in Washington, D.C. The children we serve enter kindergarten ready to learn and succeed, and our program serves as a model for other communities in need.</p> <p>Bright Beginnings is dedicated to meeting the immediate needs of children and families experiencing homelessness by:</p> <ul style="list-style-type: none"> • Providing children with a safe, nurturing educational environment; • Preparing children to enter kindergarten ready to learn; and • Supporting parents in stabilizing their home lives and becoming self-sufficient.
Point of Contact: (Name, title, email)	Anthony Sessoms, Family Recruitment & Outreach Specialist asessons@bbdc.org

Position Description

Internship Time Period:	<input checked="" type="checkbox"/> Summer 2021
Hours Per Week:	15-20 hours per week
Undergrad/Grad Intern Preference:	<input checked="" type="checkbox"/> Graduate <input checked="" type="checkbox"/> Undergraduate
Internship Description and Duties:	<p>The Intern will support the ERSEA Team. ERSEA stands for Eligibility, Recruitment, Selection, Enrollment, and Attendance.</p> <p>Because Bright Beginnings receives three different grants from the federal Office of Head Start. Parents must meet strict criteria to be able to enroll in Bright Beginnings' programs. Every month Bright Beginnings must report on these five areas. We are currently working to build out our systems of recruiting and enrolling eligible families. The Impact Intern would support the work of the Outreach and</p>



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	<p>Recruitment Specialist and the ERSEA Specialist. These duties would include:</p> <ul style="list-style-type: none"> • Implementing the Pregnant Mothers Home Visiting Initiative • Researching and identifying partnerships with organizations to recruit children and families. • Helping parents to identify if they are eligible for Head Start and Early Head Start. • Supporting families in identifying the information they need to enroll. • Creating program materials to share with partner organizations. • Creating incentives to enroll and maintain strong attendance. • Weekly Check-Ins with Outreach and Recruitment Specialist • Bi-Weekly Check-Ins with ERSEA Specialist and Chief of Staff
<p>Description of long-term project the Impact Intern will lead or substantively contribute to:</p>	<p>Due to the increased focus on providing infant and toddler care, Bright Beginnings is looking to build a pipeline of pregnant mothers who can receive Home-Based services during their pregnancy and the first 6 weeks of their child's life, who will then ultimately enroll in our Early Head Start Program. The continuity in programming will support in our vision of helping families to become self-sufficient and for children to enter kindergarten ready to learn.</p> <p>We are looking for someone to spearhead this initiative. In consultation with the Outreach and Recruitment Specialist, the Impact Intern will identify and build possible organizational partnerships, connect with these organizations, host virtual or in-person (if able) Meet and Greets, support parents in enrolling in our Home-Based Program, and look to build a wait-list for these services.</p> <p>The Impact Intern will have the opportunity to create and build this project with the support of the Family Recruitment and Outreach Specialist, ERSEA Specialist, and Chief of Staff.</p>
<p>Qualifications and/or skills desired:</p>	<ul style="list-style-type: none"> • Clear understanding of how trauma can impact people's lives and their ability to be self-sufficient. • Clear understanding of the intersectionality of identities and how our own privileges and biases



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	<p>impact how people experience their interactions with us.</p> <ul style="list-style-type: none"> • Ability to work independently and think creatively and critically. • Commitment to the organization’s mission • Strong professional skills and writing • Previous experience working with vulnerable populations is preferred
<p>This position requires specific clearances, background checks, or specific documentation upon hiring. Please list requirements or write Not Applicable.</p>	<ul style="list-style-type: none"> • Must have DC local and Federal criminal record clearance, Child Protective Register check status and substance abuse testing; and • Documentation of Tuberculin-free condition.
<p>The following information is required from the intern:</p>	<p><input checked="" type="checkbox"/> Resume <input type="checkbox"/> Cover Letter <input type="checkbox"/> Writing Sample <input type="checkbox"/> Other: _____</p>
<p>Interviews will be conducted via the following methods:</p>	<p><input checked="" type="checkbox"/> Zoom <input type="checkbox"/> Google Hangouts <input type="checkbox"/> WebEx <input type="checkbox"/> Other: _____</p>